

Daily Scrum Meeting Minutes:

Attendees: Mateo Escobar, Nikohl Fuentes, Ryan Hamel, Sebastian Medina, Marian Mora

Start time: 2:00 P.M.

End time: 3:00 P.M.

Mateo Escobar

- How many hours did I work since the last meeting?
 - I have worked two hours and a half.
- What was done since the last scrum meeting?
 - Since the last scrum meeting I have worked with the team on the details of our final deliverable. We decided that we will record a demonstration video of our SIEM when we build our server
- What is planned to be done until the next scrum meeting?
 - For the next scrum meeting I will be focusing on tasks needed to be completed for the backlog and working with the team on which steps need to be completed to initially build out our server.
- What are the hurdles?
 - No hurdles at the moment.

Nikohl Fuentes

- How many hours did I work since the last meeting?
 - I've worked two hours and thirty minutes since the last meeting.
- What was done since the last scrum meeting?
 - My progress today consisted of beginning documentation for our process (stand ups, planning, and future backlogs), and I made advances in revising resources for Capstone II student presentations. I looked at content from last semester's Senior Design Showcase, and I began to look at templates we can use to mark achievements as we go.
- What is planned to be done until the next scrum meeting?
 - I will need to begin working with my peer to review the progress I've made on my assigned story points.
- What are the hurdles?
 - No hurdles encountered.

Sebastian Medina:

- How many hours did I work since the last meeting?
 - 1
- What was done since the last scrum meeting?
 - Continued off of the previous standup, properly set up what is necessary to begin construction of the project. Established all necessary requirements needed for the Senior Showcase
- What is planned to be done until the next scrum meeting?

- Continue to research the topics until the next meeting and begin to apply the new knowledge in doses.
- What are the hurdles?
 - Same hurdles as usual.

Marian Mora:

- How many hours did I work since the last meeting?
 - I worked an hour.
- What was done since the last scrum meeting?
 - Reviewed past progress and previous notes to determine which areas can be carried forward and which need adjustments.
- What is planned to be done until the next scrum meeting?
 - I plan to continue expanding my notes and start coordinating for the deliverable.
- What are the hurdles?
 - Same hurdle remains.

Ryan Hamel:

- How many hours did I work since the last meeting?
 - One hour
- What was done since the last scrum meeting?
 - Reviewed notes from last semester
- What is planned to be done until the next scrum meeting?
 - Organize plans for the project in regards to work distribution.
- What are the hurdles?
 - Same hurdle remains